

THIRD ALL AFRICA CONGRESS - AAAC 2005

ANAESTHESIA AND CRITICAL CARE / CARDIAC AND OBSTETRIC EMERGENCIES

21-25 MAY 2005 - HAMMAMET

www.aaac2005.com



EXHIBITORS GUIDE



3rd All Africa Anaesthesia Congress

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OVERALL ORGANIZATION

3rd All Africa Anaesthesia Congress-STAAR

BP N°114 - El Menzah 6

TUNIS – TUNISIE

www.aaac2005.com

Fax: (+216) 71 564 926

Contacts :

- **Professor Mohamed SALAH BEN AMMAR** • AAAC Chairman • Phone/Fax : (+216) 71 764 845
e-mail: MS.benammar@rns.tn / Mobile: (+216) 98 304 156
- **Professor Mohamed HOUISSA** • AAAC Treasurer • STAAR President
Phone: (+216) 71 564 926 / Mobile: (+216) 98 347 338
e-mail: aaachouissa@yahoo.fr or mohamed.houissa@rns.tn

COMMERCIAL ORGANIZATION

MCO Congrès

27, rue du Four à Chaux • F.13007 Marseille

Phone: +33 (0)4 95 09 38 00 • Fax: +33 (0)4 95 09 38 01

www.mcocongres.com

Contact :

- **Dario MOUGEL**: mougel@mcocongres.com
- **Frédérique ARIBAUD**: frederique@mcocongres.com

EVENT VENUE

Hotel Le Royal Hammamet

B.P 237 • 8050 YASMINE HAMMAMET • TUNISIA

Phone : (+216) 72 22 69 35

www.leroyal-hammamet.com

Contact :

- **Khereddine ELLOUMI** • Mobile: (+216) 22 305 554
e-mail: khereddine.elloumi@leroyal-hammamet.com

ACCESS TO THE VENUE

The Royal Hammamet is located 60km from the Airport Tunis-Carthage

Direction: Motorway to Hammamet Yasmine,
Exit : Hammamet

Follow the roadsign Yasmine Hammamet
When you arrive to Yasmine Hammamet,
turn left to the Hotel Royal Hammamet

International Airport Tunis-Carthage:

BP 137 et 147 • 1080 TUNIS CEDEX

TELEX 13809 • Tél: (+216) 71 754 000

• Car rental:

From the airport, you can choose between many companies to rent a car.

For example, you can contact:

AVIS Aeroport (located in front of the arrivals) • Reservation: (+216) 71 205 347

• Shuttle:

Shuttles dedicated to the Congress will be at your disposal at the arrivals.

Important: you need to book in advance. Please contact:

Overseas DMC

Tel: (+216) 71 281 545

Fax: (+216) 71 281 395

e-mail: overseas.dmc@gnet.tn

www.overseasdmc.com.tn

Contact: Mehdi AZOUZ • Sales Manager: mobile: (+216) 22 53 00 82





DATES EN TIMES

• **Setting-up**

Floorspace only (i.e exhibitors using their own decorator) and pre-equipped stands will be delivered to exhibitors on Friday 20th May from 9:00 am onwards.
The exhibition hall will close its doors at 7:30 pm

• **Set-up and installation time**

Friday 20th May from 9:00 am to 7:30 pm
Saturday 21st May from 9:00 to 6.00 pm

The exhibition hall will close its doors at 19:30 pm on Saturday 21st May. Exhibitors should make arrangements to leave the premises before 19:30 pm.

• **Taking down**

Wednesday 25th May from 2:00 pm to 11:00 pm
Thursday 26th May from 9:00 am to 2:00 pm

Attention: It will not be possible to stay at the Royal Hotel or to leave equipment for later collection.

Opening of the exhibition to delegates

Sunday 22nd May from 8:00 am to 6:30 pm
Monday 23rd May from 8:00 am to 6:30 pm
Tuesday 24th May from 8:00 am to 6:30 pm
Wednesday 25th May from 8:00 am to 1:00 pm

Coffee breaks

From 11:00 am to 11:30 am (22nd, 23rd, 24th, 25th)
From 4:00 pm to 4:30 pm (22nd, 23rd, 24th)

CROSSROADS EVENTS

• **Opening Ceremony**

The Opening Ceremony will take place in the New Medina Hammamet on Saturday 21st May at 7:00 pm.
The Organizing Committee will be greatly honored by the presence of all the exhibitors.

Venue: Centre des Congrès - Salle Hannibal

Medina Mediterranea • Rue de la Medina • 8050 Yasmine Hammamet • TUNISIE
Tel (+216) 72 241 000 • Fax : (+216) 72 240 133
e-mail: www.mediterranea.com.tn • info@medina.com.tn

• **Gala Dinner**

On the occasion of the 3rd All Africa Anaesthesia Congress, all the Organizing Committee invite you to attend the Gala Dinner that will take place on Tuesday 24th May at 9:00 pm

Venue: Centre des Congrès - Salle Hannibal

Medina Mediterranea • Rue de la Medina • 8050 Yasmine Hammamet • TUNISIE
Tel (+216) 72 241 000 • Fax : (+216) 72 240 133
e-mail: www.mediterranea.com.tn • info@medina.com.tn

Pre-reservation: Rate: 70 €

Overseas DMC

Tel: (+216) 71 281 545
Fax: (+216) 71 281 395
e-mail: overseas.dmc@gnet.tn
www.overseasdmc.com.tn

Contact: Mehdi AZOUZ • Sales Manager: mobile: (+216) 22 53 00 82

Reservation on-site:

A Special desk will be at your disposal at the Secrétariat Général to take into account your demand.



SAFETY MEASURES TO BE OBSERVED BY EXHIBITORS

- the present notice constitutes the event specification under articles T3 and T8 of the Ministerial Order dated 18th November 1987 as modified by the Ministerial Order dated 11th January 2000 (this document is legally binding).
- The event's safety officer must compliance with the safety measures described in the notice below (9 articles).

1. REGULATIONS

The obligations cited in the present document are those stated by the Ministerial Order dated 18th November 1987.

2. OBLIGATIONS FOR EXHIBITORS AND THOSE HIRING STANDS

2.1. Inspection by the Safety Commission:

All stand installations must be completed by the time of the Safety Commission's inspection visit. The exhibitor or his appointed representative must be present during this inspection and must be able to provide all appropriate information concerning the installation and materials used. The organisers cannot be held responsible for the closure of any stands by the Safety Commission.

2.2. Legal obligations:

The organiser must be informed of any operational machinery exhibited on stands one month before opening to the public. Thermal or combustion engines, smoke generators, propane gas, hazardous gases, radioactive sources, X-ray sources and lasers presented on stands are subject to an authorisation request made to the French authorities by the organiser. The safety officer designated by the organiser will indicate those particular obligations to be observed on stands and which are subject to declaration and will notify exhibitors of administrative decisions for stands subject to authorisation.

3. STAND CONSTRUCTION AND FITTINGS

3.1. Construction and fitting materials are divided into 5 categories according to their fire resistance:

- MO (non-combustible)
- M1 (non-flammable)
- M2 (poorly flammable)
- M3 (moderately flammable)
- M4 (highly flammable)

3.2. Proof of the fire resistance classification must be provided by:

- a fire resistance certificate provided by an accredited, French laboratory
- or indication of conformity with the NF standard.

For fireproofed fabrics, proof of the fire resistance classification must be provided by:

- a marking placed on the margin if the fireproofing has been performed in a factory or workshop.
- a stamp or seal if the fireproofing has been performed "in situ".

Traditional materials are classified as follows (in such cases, it is not necessary to provide proof of the classification):

- M0 classification: glass, brick, plaster, slate, iron, steel, aluminium, ceramic materials.
- M3 classification: solid hardwood at least 14 mm in thickness, solid softwood and wood-derived panels (plywood, boarding, particle and fibre woods) at least 18 mm in thickness:
- M4 classification: solid hardwood less than 14 mm in thickness, solid softwood and wood-derived panels (plywood, boarding, particle and fibre woods) less than 18 mm in thickness.

3.3. The materials used must correspond to the following classifications:

- stand construction and fittings, notably the partitions and framework: M3:
- large quantities of floral decorations made out of synthetic materials: M2
- coatings of floors, podiums, platforms, steps: M3, when higher than 0.30 m and with a surface area of over 20 m²; M4 in other cases.
- drapes, curtains and surrounds for tents: M2
- horizontal awnings: M1 (M2 inside buildings equipped with an automatic fire extinguishing device using water)

3.4. Stands may only have a single raised floor level.

3.5. Stands with a ceiling, a false ceiling or awning and equipped with a raised floor must simultaneously comply with the following conditions:

- a surface area lower than 300 m²
- a total ceiling and false ceiling area no greater than 10% of the floor area



4. ELECTRICAL SUPPLIES

4.1. Electrical installations on the stands will be fed from a single phase electrical supply which the stand's personnel will have permanent access.

4.2. The main regulatory obligations are as follows: flexible cables must be able to withstand a nominal voltage of at least 500 V; supply circuits for electrical sockets must be protected by a device for nominal currents of 16A or less; all cable housings must feature a shielding conductor linked to the ground terminal of the stand's supply box; individually protected grounds are prohibited: Class 0 electrical appliances must be protected by a nominal differential current device of at most 30 mA.

5. USE OF BOTTLED BUTANE OR PROPANE

6.1. Only cylinders containing at most 13 kg of gas are authorised.

6.2. Bottles must always be fitted with standard regulator valves.

6.3. Connected bottles must always be placed out of the reach of event visitors and must be protected against impacts. No more than 6 connected bottles can be used per stand. Connected bottles should be at least 5 metres apart or separated by a rigid, fire-proof screen with one bottle per 10 m².

6.4. Flexible connecting tubing must comply with the standard corresponding to their diameter, must not exceed 2 metres in length and must not be used after the expiry date on the tubing.

6.5. Non-connected bottles must not be stored in the building.

6. FIRE PROTECTION

8.1. The location and fitting of stands must not limit access to fire taps, fire extinguishers and smoke evacuation controls.

8.2. Stands with a ceiling, false-ceiling or awning and stands with a raised floor level must be equipped with portable fire extinguishers if the surface area is over 50 m². Use of these extinguishers must be performed by a duly designated person.

7. FLAMMABLE LIQUIDS

Use of flammable liquids is limited to the following quantities:

- Category 2 flammable liquids (heating oil, diesel, alcohol over 40 degrees): 10 litres for 10 m² with a maximum of 80 litres.
 - Category 1 flammable liquids (benzene, toluene, hexane, butanol, xylene, turpentine, etc.): 5 litres.
- Highly flammable liquids (ethylene oxide, carbon disulphide, ether) are PROHIBITED.

8. PROHIBITED ITEMS

The following items are prohibited on stands:

- samples or products containing a flammable gas.
- balloons filled with a flammable or toxic gas
- articles made of celluloid
- fireworks and explosives
- ethylene oxide, carbon disulphide, ether and acetone
- acetylene, oxygen and hydrogen (unless an official derogation has been obtained).

**Important :**

Occupation of stands will only be authorized after full payment of the hire charge and additional services (if ordered).

GENERAL INSTALLER FOR THE CONGRESS

Equipfoires, Société Tunisienne des Equipements de Foires

5, rue 8612 • Z.I Charguia 2053 • TUNIS CARTHAGE

Phone: (+216) 71 790 155

e-mail: equipfoires@planet.tn

www.equipfoires.com

Contacts:

- M. Mohamed Adib MZOUGHJI • Mobile: (+216) 22 303 960
- M. Kamel MAHDHAOUI • Mobile: (+216) 98 358 971

PRE-EQUIPPED STANDS

• Availability

Pre-equipped stands will be available on Friday 20th May from 9:00 am.

Description and equipment :

All built stands are fitted with :

- carpet (grey colour)
- partitions (white colour, 1m x 2,5m)
- a rectangular table (model M15 ; see on www.equipfoires.com, « tables et chaises »)
- 2 chairs (model M07, see on www.equipfoires.com, « chaises »)
- a spot light of 100w/3m2 (for 9m2, a 3 spotlight rail)
- a single phase electrical supply
- 1 wastepaper basket
- 1 ashtray
- 1 name sign

9m² equipped stands have 300 w dedicated for the spotlight rail.

FLOORSPACE ONLY

• Availability

Floorspace will be available on Friday 20th May from 9:00 am.

• Description

Floorspace will simply be delimited on the floor by a line.

• Maximum ceiling height

CLEOPATRA 2 (Main room): 3.5 m on the sides, 5.5 m in the middle

CLEOPATRA 3, 4, 5: 3 m

MAINTENANCE AND CLEANING OF PRE-EQUIPPED STANDS

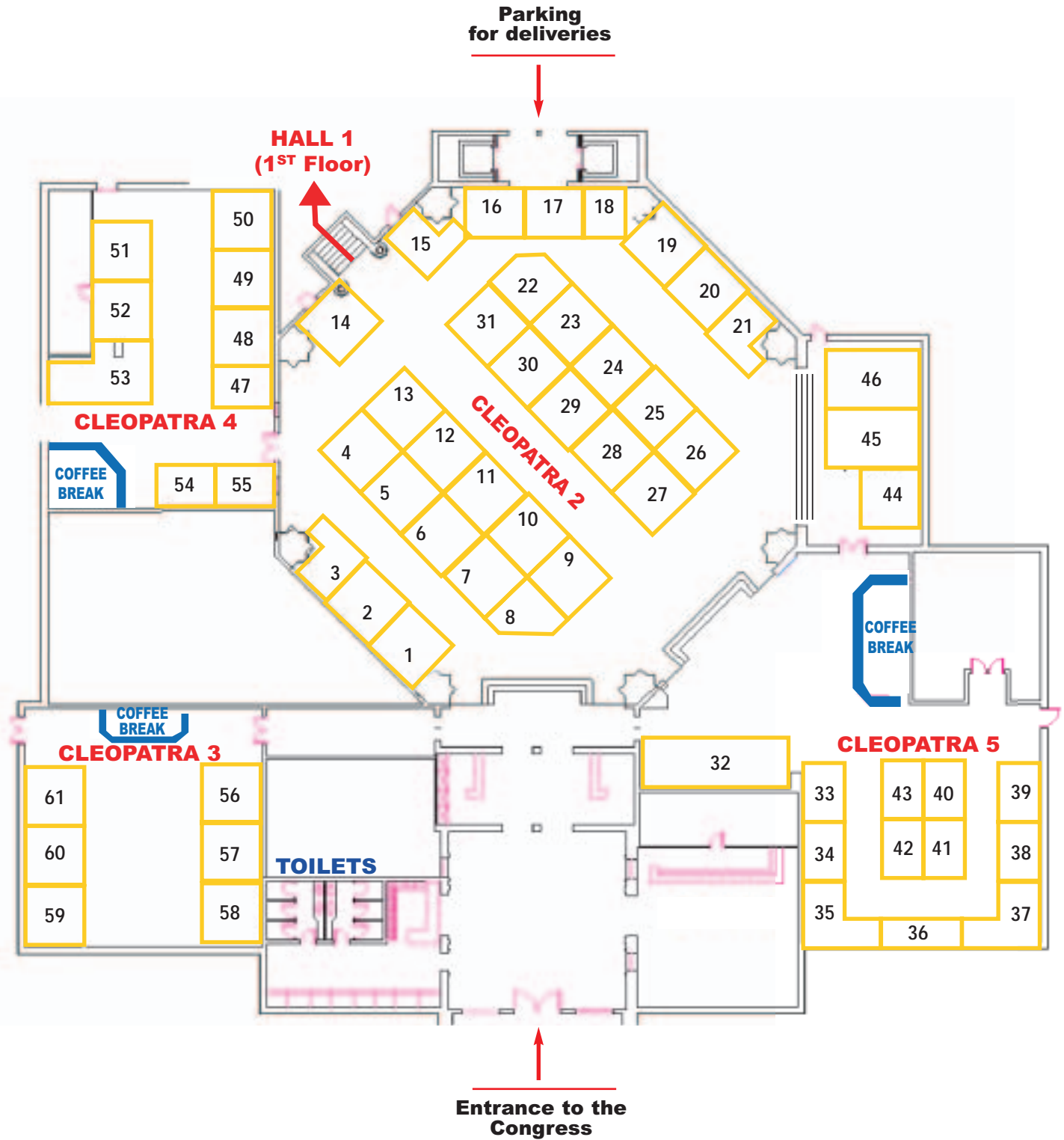
The Organizer will take charge of a basic cleaning every evening from May 21st to 25th.

Exhibitors are responsible for running their stand throughout the duration of the event. Exhibitor should make their own arrangements for ensuring maintenance and cleaning of their area during the day, notably after the organization of an event on the stand (a cocktail for example).



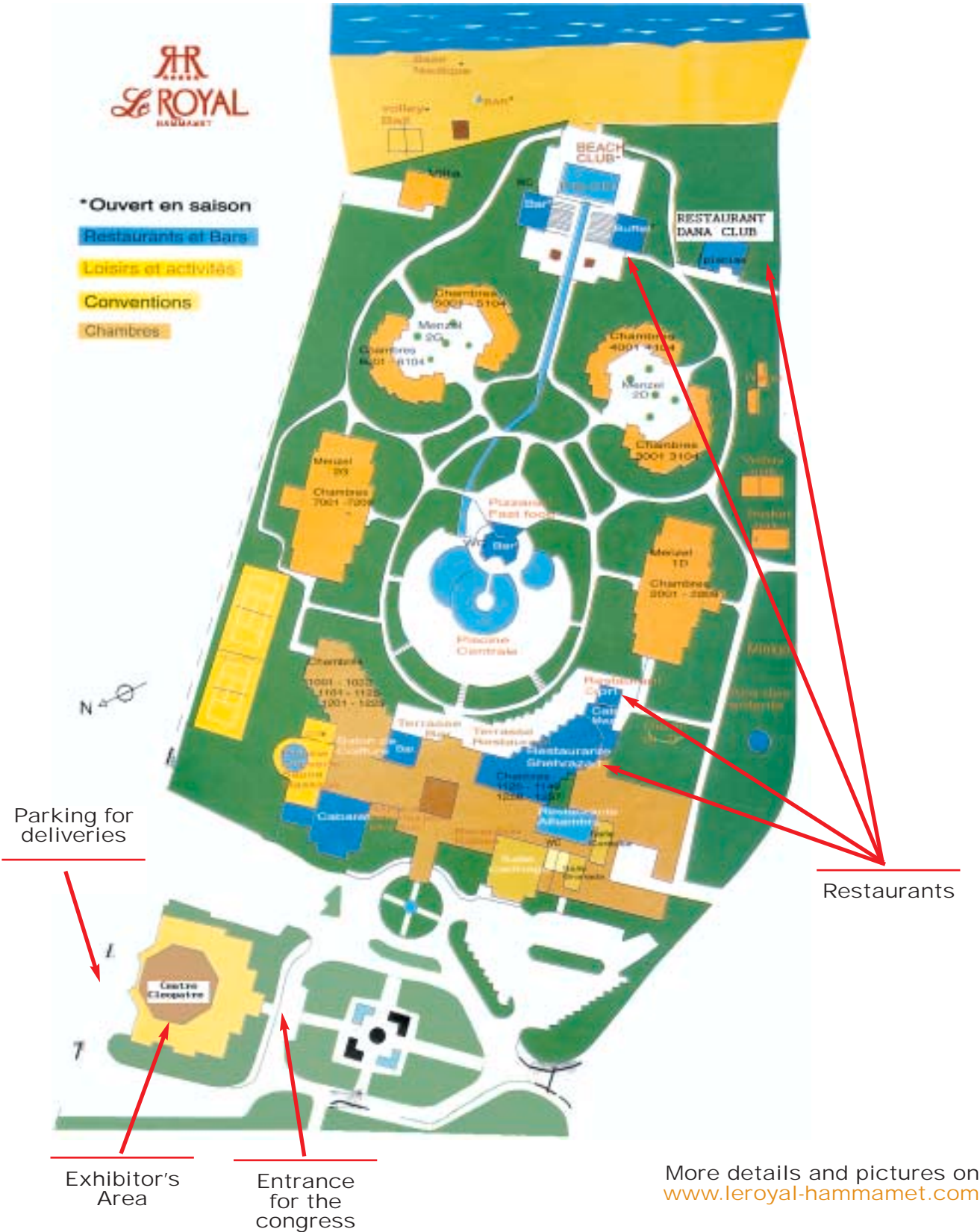
EXHIBITION FLOORPLAN

Parking for deliveries





GENERAL PLAN



More details and pictures on www.leroyal-hammamet.com



PACKAGES FOR YOUR STAND

Very important :

Your material and packages must be delivered only on DDP (Delivery Duty Paid).

You can deliver them at the Royal Hammamet between Monday 16th May and Friday 20th May (delivery hours : 8:30 am - 6:00 pm) at the address:

Hotel Le Royal Hammamet

Secrétariat Général AAAC

B.P 237 • 8050 YASMINE HAMMAMET • TUNISIA

Phone: (+216) 72 226 995

These deliveries will be under your full responsibility. The organizers will not sign delivery receipts.

Very important:

Please write on all packages:

- 3rd All Africa Anaesthesia Congress • AAAC
- Name of the exhibiting company
- Stand Number

DELIVERY OF ADVERTISING MATERIAL FOR INSERTION IN THE DELEGATE PACKS

Number of delegates: 1300

Very important:

Your material must be delivered only on DDP (Delivery Duty Paid)

If you have chosen this service, please deliver material directly to the Hotel Royal Hammamet, between Monday 16th May and Wednesday 18th May (delivery hours : 8:30 am • 6:00 pm) at the address:

Hotel Le Royal Hammamet

Secrétariat Général AAAC

B.P 237 • 8050 YASMINE HAMMAMET • TUNISIA

Phone: (+216) 72 226 995

If documents are not delivered to the Royal Hammamet during this time slot, they will not be inserted in the delegate packs.

Very important:

Please write on all packages:

- 3rd All Africa Anaesthesia Congress • AAAC
- Name of the your company
- “Documents Mallettes“



GENERAL INSTALLER (STANDS) AND FURNITURE

Equipfoires, Société Tunisienne des Equipements de Foires

5, rue 8612 • Z.I Chargaia 2053 • TUNIS CARTHAGE

Phone: (+216) 71 206 377 • Fax: (+216) 71 206 454

e-mail : equipfoires@planet.tn

www.equipfoires.com

Contacts:

• M. Mohamed Adib MZOUGHFI • Mobile: (+216) 22 303 960

• M. Kamel MAHDHAOUI • Mobile: (+216) 98 358 971

A furniture catalogue enclosed with this file is available for additional orders.

HOTEL AND TRANSPORTATION

Overseas DMC

Tel: (+216) 71 281 545

Fax: (+216) 71 281 395

e-mail: overseas.dmc@gnet.tn

www.overseasdmc.com.tn

Contact: Mehdi AZOUZ • Sales Manager: mobile: (+216) 22 53 00 82

LUNCH

Each badge for the congress includes lunch and coffee breaks.

Lunch at the buffet Restaurant Sherazade are included in the registration price, however, you have to confirm and to book on advance your lunch, through the dedicated order form.

Several restaurants will be open to all delegates and exhibitors within the Hotel Royal Hammamet: Restaurant Sherazade, Restaurant Dana Club.

Plateaux repas :

You can book « plateaux repas » to the Royal Hammamet, to be delivered directly at your stand.

INTERNET CONNECTION AND PHONE LINES

A free Cyber-Space will be open during the event in the exhibitor's area.

Hours:

Sunday 22nd May from 8:00 am to 6:30 pm

Monday 23rd May from 8:00 am to 6:30 pm

Tuesday 24th May from 8:00 am to 6:30 pm

Wednesday 25th May from 8:00 am to 1:00 pm

To order internet lines on your booth, and other IT material, you can contact:

MULTIVISION

Centre Babel – Immeuble les Oliviers 1er étage

Rue du Lac Turkana • 1053 LES BERGES DU LAC

Phone: (+216) 71 860 099 • Fax: (+216) 71 861 423

www.spg.com.tn

Contact: Mme Anissa CHERIF • multivision.commercial@spg.com.tn

IT AND AUDIOVISUAL MATERIAL

MULTIVISION

Centre Babel – Immeuble les Oliviers 1er étage

Rue du Lac Turkana • 1053 LES BERGES DU LAC

Phone: (+216) 71 860 099 • Fax: (+216) 71 861 423

www.spg.com.tn

Contact: Mme Anissa CHERIF • multivision.commercial@spg.com.tn

Insurance : all the equipment is insured against breakage with the exception of plasma screens and LCD screens. Contact your insurer in order to declare all the equipment hired during the event.



3rd All Africa Anaesthesia Congress

OFFICIAL SERVICE PROVIDERS

FREIGHT FORWARDING AGENT

Geodis Tunisie S.A.

Route du Bac, ZI de Rades

2040 RADES • TUNISIE

Phone: (+216) 71 469 240

Fax: (+216) 71 469 020

www.geodis.com

Contacts:

- **Vincent MOUREY** • Mobile: (+216) 98 36 22 35 • e-mail: vincent.mourey@geodis.com
- **Ismail AISSA** • Mobile: (+216) 98 308 385 • e-mail: ismail.aissa@geodis.com

SECURITY & CLEANING

A guarding of the exhibitor's area is performed from May 21st to 25th by the Organization. The Organization will take charge of a basic cleaning every evening from May 21st to 25th.

For special needs, you can contact, on site, The General Secretary.



3RD ALL AFRICA ANAESTHESIA CONGRESS

21-25 MAY 2005 • HAMMAMET

PURCHASE ORDER FOR BADGES

To be returned before Tuesday 3rd May 2005 to:

Dr Hayen MAGHREBI
BP N°114 - El Menzah 6 • TUNIS – TUNISIE
www.aaac2005.com
Phone/Fax: (+216) 71 578 530 • Mobile: (+216) 22 921 379
e-mail: hayen.maghrebi@rns.tn

NAME OF THE PERSONS ON THE BADGES:

NAME OF YOU COMPANY :
BOOTH NUMBER :

.....
.....
.....
.....
.....

Reminder 6m² stand: 1 badge included
9m² stand: 2 badges included
18m² stand: 3 badges included

- Packages**
- Premium Sponsor (15m²): 2 badges included
 - Privilege Sponsor (30m²): 4 badges included
 - Gold Sponsor (50m²): 10 badges included

Stamp and Signature

ATTENTION !

For additional badges you have to register thoses persons to the congress, throughout :

Overseas DMC
Tel: (+216) 71 281 545
Fax: (+216) 71 281 395
e-mail: overseas.dmc@gnet.tn
www.overseasdmc.com.tn

Contact: Mehdi AZOUZ • Sales Manager: mobile: (+216) 22 53 00 82



3RD ALL AFRICA ANAESTHESIA CONGRESS

21-25 MAY 2005 • HAMMAMET

PURCHASE ORDER FOR NAME SIGN

(included in the equipment of your stand)

To be returned before Tuesday 3rd May 2005 to:

EQUIPFOIRES / AAAC 2005
5, rue 8612 • Z.I Chargaia 2053 • TUNIS CARTHAGE
Phone: (+216) 71 206 377 • Fax: (+216) 71 206 454
e-mail: equipfoires@planet.tn
www.equipfoires.com

Contacts: M. Mohamed Adib MZOUGHFI • Mobile: (+216) 22 303 960
M. Kamel MAHDHAOUI • Mobile: (+216) 98 358 971

NAME OF YOU COMPANY :

BOOTH NUMBER :

THE WORDING:

Please write below your company / organization name as you wish it to appear on the name sign : 18 characters maximum

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Stamp and Signature



3RD ALL AFRICA ANAESTHESIA CONGRESS

21-25 MAY 2005 • HAMMAMET

PURCHASE ORDER FOR LUNCH

Each badge offers you free coffee beaks and free lunch, all congress long

To be returned before Tuesday 3rd May 2005 to:

MCO Congrès / AAAC 2005
27, rue du four à chaux • F 13 007 Marseille
Phone: +33 (0)4 95 09 38 00 • Fax: +33 (0)4 95 09 38 01

Lunch included in badges hold in the buffet Restaurant Sherazade within the Royal Hammamet

NAME OF YOU COMPANY :

BOOTH NUMBER :

LUNCH AT THE RESTAURANT SHERAZADE

DAYS	NB OF LUNCH	NAME OF THE PERSONS
<input type="checkbox"/> Sunday 22 nd May	_ _
<input type="checkbox"/> Monday 23 rd May	_ _
<input type="checkbox"/> Tuesday 24 th May	_ _
<input type="checkbox"/> Wednesday 25 th May	_ _

If you wish to reserve lunch for other persons, you will have to advert on site the Restaurant Sherazade (Hotel Le Royal Hammamet) the day before you want the lunch.

“PLATEAUX REPAS“ :
If you need “Plateaux repas“ on your stand, you will have to advert on site the Restaurant Sherazade the day before you want them.

Stamp and Signature